



## 2023-2024 Seasonal Campers Renewal Package

Nestled in the quiet corner of St. Jacobs Country,  
Green Acre Park offers clean, modern facilities for your recreational  
vehicle.



### Renewal Information

#### **RENEWAL CHECKLIST:**

- COMPLETE CAMPSITE CONTRACT AND RETURN BEFORE OCTOBER 1ST WITH YOUR NON-REFUNDABLE \$1,000. INSTALLMENT
- NOTE ANY CHANGES TO THE CONTRACT -Security Deposit/Sale Fee
- READ RULES - FOR ANY CHANGES (Schedule A)
- REVIEW SITE & TRAILER REVIEW REQUIREMENTS FOR RENEWAL
- SET UP POST DATED ONLINE BANK PAYMENTS or PREPARE 5 POST DATED CHEQUES
- REVIEW ANNUAL INVOICE FOR ACCURACY-PART TIME?
- SIGN UP FOR WINTERIZING/OPENING & PAY IN STORE IN SEPT OR OCTOBER
- CONTACT KATE ON MONDAYS WITH ANY QUESTIONS

## **Rules and Regulations - Schedule A:**

A complete copy of the Rules and Regulations can be viewed on our website [www.greenacrepark.com](http://www.greenacrepark.com) or by picking up a copy at the Office.

### **Online Payments:**

Please use online banking to make your four (4) installments and final payment. Otherwise, please submit post-dated cheques for your installments and balance due May 1, with your completed contract. Please review your annual invoice and note the October 1st payment is non-refundable.

### **GREEN ACRE PARK -- Internet Banking Payment Instructions**

1. You are to make a 'Bill' payment - NOT to be confused with Interac E-Transfer
2. Please log into your bank online and select "Bill Payment"
3. Choose "Add Payee/Bill"
4. Enter "Green Acre Park" as Payee (just like Rogers or Bell)
5. Enter your account number which is the FIRST 6 LETTERS of your last name followed by the 3 NUMBERS of your site number (example: "MARTIN400" for Mr. Martin on site #400). This number is displayed on your invoice.
6. Select the account you wish to withdraw the funds from (i.e. savings, chequing, line of credit). Indicate the amount of payment and submit. A bank confirmation will be displayed to acknowledge your payment.

You will receive an email confirmation of receipt from Green Acre Park within a week of your receipt of payment.

**OR**

You can ask your bank teller for assistance to make the payment

### **Complaints or Emergencies:**

Please direct your general concerns on Green Acre Park rules to Steve Roth at [Steve@greenacrepark.com](mailto:Steve@greenacrepark.com). An on call supervisor is posted on the Store door at all times for emergencies or items requiring immediate attention. A reminder that matters of personal safety should be directed to the local police department. For common items like mismanaged pets, speeding cars, and noise levels please discuss the issue directly with the party in question. If an understanding cannot be reached, please forward your concerns to Steve directly.

### **Trailer Site Reviews- Done every 3 years - See it on our website**

June 2023 is the current Site and Trailer review. Next review will occur in 2026.